



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: FEBRUARY 25, 2004

ITEM NUMBER: 10b

SUBJECT: CONSIDERATION OF A JOINT MEETING WITH NEWPORT BEACH'S PARKS AND RECREATION COMMISSION

DATE: FEBRUARY 4, 2004

FROM: PUBLIC SERVICES DEPARTMENT / ADMINISTRATION DIVISION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: WILLIAM J. MORRIS - DIRECTOR OF PUBLIC SERVICES - (714) 754-5298

RECOMMENDATION

Staff recommends consideration of a joint Parks and Recreation Commission meeting with the City of Newport Beach in the City of Costa Mesa (location to be determined). Staff requests any suggestions for possible meeting dates/times, and for agenda items to be discussed at this joint meeting.

BACKGROUND

The Cities of Newport Beach and Costa Mesa have traditionally held a yearly joint Commission meeting. One of the reasons for this meeting is to discuss the working relationship between the Newport-Mesa Unified School District and the two cities. The joint meeting also provides an opportunity for the Commissions to discuss events, programs and facilities of mutual interest. In June of last year, the City of Newport Beach hosted the meeting at their City Hall.

ANALYSIS

Costa Mesa staff has contacted the City of Newport Beach, and their staff indicates a desire for the two Commissions to meet again this year. This meeting would be hosted by the City of Costa Mesa, at a location in the City to be determined.

If a joint meeting is desired, suggestions are requested from the Commission on possible dates and times. As the Commission may recall, last year's meeting was held as a one and one half hour "dinner session", with the Newport Beach Commissioners convening to their regular Commission meeting after the joint session. Two years ago, the joint meeting was hosted by Costa Mesa, and took place on an evening date where no other meetings were scheduled by either Commission. With direction to staff on a meeting time/date, staff will finalize the joint meeting with Newport Beach staff.

Attached for Commission's information is a copy of the Agenda from the last two year's meetings. Suggestions are requested for items to be included on the Agenda for the upcoming meeting, if approved.

ALTERNATIVES CONSIDERED

The Commission could elect not to meet with Newport Beach.

FISCAL REVIEW

If a joint meeting is approved, past practice is for the host city to provide dinner. An additional cost of \$175 to \$225 is estimated for Costa Mesa to host this meeting. Sufficient funds are available.

LEGAL REVIEW

No legal review is required for this item. The joint meeting would be publicly noticed in accordance with existing laws.

CONCLUSION

The Parks and Recreation Commissions for the cities of Costa Mesa and Newport Beach have met annually in the past to discuss items of mutual interest. Staff recommends that this practice continue, and that the next meeting to be hosted by the City of Costa Mesa Parks and Recreation Commission. If approved, staff requests suggested times/dates for the joint meeting, as well as suggested agenda items.

WILLIAM J. MORRIS
Director of Public Services

STEVEN E. HAYMAN
Director of Administrative Services

Attachments:

[2002 Joint Meeting Agenda](#)
[2003 Joint Meeting Agenda](#)

c: Jana Ransom, Recreation Manager
Bruce Hartley, Maintenance Services Manager